

Bridge in the City Inc.

Minutes of meeting of Friday 31 October 2025 11:00 am to 12:15 pm

At Clarence Gardens Bowling Club

Present.

David Anderson (President), Cynthia Brinkman (member), Graham Stucley (member), Glenn Trenwith (Treasurer), Carmel Thompson (Vice President), Jackie Watkins (member)

Apologies.

Moiria Smith (Secretary) has resigned. Graham will take minutes this time. Stuart Tuck (member)

Prior minutes.

Minutes of last committee meeting agreed by show of hands as true and correct.

President Report.

Covered in discussion under other headings.

Treasurer Report.

Cash flow all fine. \$2100 net profit from Quiz night. Glenn will provide monthly cash flow and related items for inclusion in this and future meeting minutes. Future monthly cash flows and balance sheets will be provided prior to meeting by email to Committee members. **(Action Glenn)**

Report in italics added subsequent to meeting: Term Deposits totalling \$22,500 are current and unchanged.

Working account balance is \$7,888 as at 30 October increasing from \$4,877 as at 25 September just prior to the last Meeting. The increase of \$3,011 includes the net Quiz night proceeds of \$2,100 meaning that the operating profit for this period was equal to \$911 being the Income received from table fees, less expenses. Our current balance also includes member prepayments of around \$3,000.

Close of reconciliation is required by Mitcham council for the grants made for the Bridge sign and for the quiz night. Glenn and Graham to collect paperwork and Glenn to organise its submission to council. **(Action Glenn / Graham)**

SABF Representative Report.

No report.

Social Committee Report.

Some discussion on costing.

Social Committee money generating activities (e.g. Quiz, raffles, collection) and costs (e.g. for BBQ's and Pizza Nights) are kept on a "Social Committee ledger". The management committee discussed these events and view them as beneficial to the Club and worth supporting financially. Simultaneously there is recognition that some members may not have the chance to participate in the free events and so there is concern at spending Club money on only a section of the Club membership. Equity of use of assets for all members is important. For the moment

this issue is resolved by having cash generating events fund the free meal events. There was discussion that in future there may be need for extra funding of events from general revenues if the Social ledger is short. Similarly there may be need to use the Social ledger for general BIC required expenditure if there is a substantial demand. The Committee noted these views without any vote being necessary.

There was general consensus that the Monday pizza night went well.

David suggested a ceiling / budget limit of \$400 for the AGM lunch. **(Action Stuart)**

Some discussion on Club support at the Xmas dinner – decided on chocolates as prizes giveaways as last year. Decided against a free drink per member.

It was suggested that the social committee could run a raffle at the BBQ using format of their choosing if they wish.

Carmel has prepared a certificate to go to OC Real Estate for their generous sponsorship of the Quiz night. She will liaise with Veronica to get the certificate to OC. **(Action Carmel)**

Other Business

Table cloths. Some are ill fitting and require replacement. Jinny Fuss is prepared to make more. Budget maximum cost is approximately \$10/cover being approx. \$5 for cloth and rest for other materials. Matter deferred so that required number of covers can be determined.

(Subsequent to the meeting Graham checked and there are 8 new covers required to replace the ones that have shrunk in washing since being made.)

AGM. Carmel will organise notice of AGM to publicise. **(Action Carmel)**

Future BBQ / Pizza Night. Suggestion that a roster be developed. Decided on Pizza night on Friday 21/11/25.

State Wide Pairs Timing. This event will be put on on Monday 24/11/25. (Noted that David will be away on Friday 28/11)

Further signage. Some discussion of possible extra signs. Graham will circulate an email to Committee members about possible signage at and near the Club following the investigations done for the main sign (now installed). This could be used as background for discussion and action at a future meeting. **(Action Graham)**

Action Table Items. See table at end of this report for updates.

Next meeting Friday 5/12/25 11am

GS draft issued 2/11/25

GS Final issued 11/11/25 changes 1 typo and inclusion of monthly cash flow information.

Actions table

Meeting date	Action	By	Status
26/9/25	Carmel had some suggested changes and will write these up and email to David for inclusion in the minutes	Carmel	Done - item closed
26/9/25	Glen to report net financial impact of Quiz night at next meeting	Glenn	Done - item closed
26/9/25	final check OK of Bridge signs with Bowling Club President or Secretary by Stuart T	Stuart	Done - item closed
26/9/25	need gif or jpg of Club website background colour for background on sign	David / Graham	Done - item closed
26/9/25	Purchase main bridge sign	Graham	Done - item closed
26/9/25	Purchase Bridge phone and SIM	Graham	Done - item closed
26/9/25	A4 signage to be updated accordingly when new phone number known	Carmel / Graham	To be done 5/11/25
31/10/25	Glenn will provide monthly cash flow and related items for inclusion in this and future meeting minutes. Future monthly cash flows and balance sheets will be provided prior to meeting by email to Committee members.	Glenn	
31/10/25	Close o reconciliation is required by Mitcham council for the grants made for the Bridge sign and for the quiz night. Glenn and Graham to collect paperwork and Glenn to organise its submission to council.	Glenn / Graham	
31/10/25	David suggested a ceiling / budget limit of \$400 for the AGM lunch.	Stuart	
31/10/25	Carmel will organise notice of AGM to publicise.	Carmel	
31/10/25	Graham will circulate an email to Committee members about possible signage at and near the Club following the investigations done for the main sign (now installed). This could be used as background for discussion and action at a future meeting.	Graham	